Horringer Cum Ickworth Neighbourhood Plan Committee
Administrator: Nicola Calder
The 6 Bells, The Street, Horringer, IP29 5SJ
Email: thehorringercumickworthclerk@aol.com
Website: https://horringer.onesuffolk.net/

Minutes of the meeting held on Monday 25th March 2024 at 6pm in The 6 Bells.

Present: Brad Young (BY), Peter Crofts (PC), Simon Scott (SS), Adrian S (AS)

Nicola Calder (Administrator)

1.	**Record Apologies for absence –** Ian Frost (IF), Janice Frost (JF)
2.	**Minutes of the previous meeting –** Accepted by all
3.	**Parish Council website** – The Neighbourhood Plan page has been set up on the Parish Council website. Some information has been added. Anything that needs to go on the website needs to be sent to NC.
4.	**Meeting with Ian Poole** - Ian has contacted us and he said he has some availability now. **AP1** - BY to follow up.

5.	**Consultation Meetings**
	• **Set a date for main consultation meeting**
	  • Wednesday 22nd May @ 7pm, Community Centre.
	  • Contact Kevin for the use of the Community centre – **AP2** – NC
	  • Add to Website – **AP3** – NC
	  • Leaflets – **AP4** – NC
	  • The evening will be split into 2 parts. Voicing the issues and then ranking the top 3.
	  • Contact Ian Poole, Nicholas Boyd, Karen Soons, and all Cllr's PC & CAS to attend.
	  • Provide drinks & food.
	  • The residents need to dictate what they want in the plan.
	  • Hard copies of plans from other villages as examples and an introduction to the NHP. **AP5** - BY
	  • Post-it notes for the residents to add their comments to the NHP. These should be collated in the night and an answer given then.
	  • Banner for NHP on The Green. **AP6** - BY
	• **Set dates & venues for additional smaller consultation**
	  • Following up with visits to the school, GNS events and coffee mornings.
	  • Additional consultation at The School, The 6 Bells, Ickworth Hotel, NT site, residents of NT
	• **Job roles & material needed for events**

	• AS – Heritage. PC – Housing. JF – Green space & Trees & Environment. IF – Business. BY - Community & Transport. • Recruit extra help for events **– AP7** - BY
6.	**Background material** • Reference on Google Drive for all the areas. • **AP8** - BY – to add AS and SS.
7.	**Consultation with schools** • **AP9** - BY to speak to the school about the consultation evening material.
8.	**Housing needs assessment update** • **AP10** - NC to ring CAS to get 30 extra copies of the HNA • Closing date 20th April
9.	**West Suffolk local plan** • Consultation has closed.
10.	**Future items on the agenda** • Where are we will launch the meeting? • Do we have all the materials?
11.	**Date of future meetings:** • 22nd April 2024 @ 6pm The 6 Bells
12.	**Close of meeting. 7.45pm**

Signed: …… Dated: ……