HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Parish Council Meeting on Monday, 16th December 2024
In Horringer Community Centre small meeting room at 7.30pm
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors Present: Colin Knight, Ruth Walker, Rob Brooks, Sarah Levett, Karen Soons, Peter Crofts
Also Present: Nicola Calder (Administrator)

1.	**Record Councillors' Apologies for absence.** **Ian Frost (work), Tom Lewis (work)**
2.	**Declarations of Interest - None**
3.	**To consider the Approval of the Minutes of the Last Meeting – 25th November 2024** **Minutes Approved – Peter Crofts & Ruth Walker.**

4.	**Review Action Points from the last meeting**
	• **AP1 – TL** Find a site for a new post and find out cost. **Carry forward.**
	• **AP2 – NC** To arrange meeting with Matthew Fox Highways to discuss **Carry forward to January.**
	  • Trial of moving the 40mph speed limit out to Haverhill
	  • Speed survey
	  • Westley Road, excessive speeding results from the survey/bridle entrance, should this be a Highways/Police matter.
	  • Clearing of vegetation around signs and village gateways – **Done.**
	• **AP3 - TL & CK** to put an article together for the Bury Free Press. **Carry forward.**
	• **AP4 – NC** To investigate training for a volunteer group. **Carry forward.**
	• ~~AP5 - NC~~ 3 sets approved, omit Sharpes Lanes. All agreed. £9000 +VAT. **Move to Agenda, e-mail KS re grant to help.**
	• ~~AP6 – NC~~ To book the training. Clerk would like to do CiLCA **- Booked**
	• ~~AP7 – NC~~ To complete budget and send out to Cllr's ready for next meeting. **- Done**
	• **AP5 – RB** Thermal Imaging Survey write an article to go in the next Horringer Diary. **– Carry forward**
	• ~~AP9 - TL & NC~~ to draft letter. HGV's re route – letter to be sent to Highways by the 9th December. **- Done**

5.	**Reports** • County Councillor's Report (KS) – Seen As Read **AP6 – CK** To contact KS re attendance. • Community Council Report (EB) - None • Borough Councillor Report (KS) – Seen As Read • Tree Report (JF) - None • Chairman's Report (CK) - None
6.	**Updates** • SIDs & Speed Survey (TL) - Report received from Low Way on 1/12/24, the SID is now located at Sharpes Lane site. The speed survey report circulated a while back now - could the PC consider ways to publicise this more? – To add to the next meeting Agenda.

	• Neighbourhood Plan (NC)
	  • Resident survey has gone to the printers and will be delivered in the middle of January. The next meeting on the 6th January the village will be mapped and sections given to each committee member to deliver.
	  • The next consultation will be in June 2025.
	  • We are hoping that all the Neighbourhood Plan cost are covered grants, they will be applied for in January.
	  • The Housing needs Assessment plan has been actioned with Community Action Suffolk and we are in the process of updating them with information.
	  • The Design guidance for the Parish has been started. A site visit has been arranged for the 14th January.
	• Play area (RW) - Quote accepted at £2000. Sturdy posts are need to be added to hold the netting up between the play area and the neighbouring property. This will be added to the works order in January.

7.	**Planning Applications** • **DC/24/1700/FUL - Ickworth Lodge Ickworth Park Horringer Suffolk IP29 5QE –** Planning application - Internal / external alterations to - a. ground floor bathrooms, b. kitchen, and linen stores, c. two sash windows to first floor blind reveals, d. and lean-to store to rear enclosed courtyard. **– No Comment** • **DC/24/1701/LB - Ickworth Lodge Ickworth Park Horringer Suffolk IP29 5QE -** Application for listed building consent - partial demolition consisting of a. door opening to existing bathroom, b. removal of modern partition between bathroom and kitchen, c. opening of two blind windows to first floor, d. lean-to-store to rear courtyard. **– No Comment** • **DC/24/1641/FUL - Ickworth House Ickworth Park Horringer Suffolk IP29 5QE -** Planning application - extension and refurbishment of existing compost area. **– No Comment**
8.	**Finances** • Payment schedule and invoices to be paid' – All agreed • Any invoices received after the agenda had gone out – All Agreed • Approve NC hours – All Agreed • To sign the internal control check list – Signed Ruth Walker • Consider grant applications – All agreed. Horringer PPC lowered to £1500 from £2000. Ickworth Park School £2000. Horringer Good neighbour Scheme £1500. **AP7 – NC** To write to all to acknowledge acceptance of the grants. • Unknown payment set up on the Parch Council bank account. The payment was stopped and bank informed. Peter Crofts has requested to be removed from the Parish Council Bank account. Sarah Levett has offered to be a signatory, all agreed. **AP8 – NC** To action changes to Parish Council Bank account.
9.	**Precept 25/26** • **To discuss budget setting –** Budget discussed the final figures are explained here. https://horringer-pc.gov.uk/assets/Financial-Documents/2024-2025/25-26-Precept.pdf • **Precept agreed by all.** • Horringer £20696 - Effect on Band D Council Tax being a 0.94% decrease equating to £0.47 decrease. • Ickworth £304 – Effect on Band D Council Tax being a 0%. • **AP9 NC –** Precept form to be completed by the 22nd January.
10.	**Audit** • **Update on action points –** Carry over.
11.	**Environmental – Rob Brooks**

	• Thermal Imaging Survey – 2 residents have expressed an interest. We will have the equipment from the 18th – 25th March. • Sustainable building (passive house) conference – Remove from agenda.
12.	**Correspondence** • Westley road speed survey – Matthew Fox (Highways) had no information. Survey has been removed at the time of meeting. • Footpath from Holly Close to The Street needing maintenance – Mc Gregor to cut and clip bushes in play area. **AP10 – NC** To reply to resident and arrange the works.
13.	**Councillor reports for future items on the agenda** • The speed survey report circulated a while back now - could the PC consider ways to publicise this more?
14.	Date of next scheduled meeting to be confirmed as 20th January 2025

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.