HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Parish Council Meeting on Monday, 21st October 2024
In Horringer Community Centre small meeting room at 7.30pm
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors present: Peter Crofts, Sarah Levett, Ruth Walker, Rob Brooks

Also present: Nicola Calder (Administrator)

1.	**Record Councillors' Apologies for absence.** **Colin Knight (Holiday), Ian Frost (Holiday), Tom Lewis (work), Karen Soons**
2.	**Declarations of Interest - None**
3.	**To consider the Approval of the Minutes of the Last Meeting – 16th September 2024** **Minutes Approved – Peter Crofts & Ruth Walker.**

4.	**Review Action Points from the last meeting**
	• **AP1** – TL to locate a suitable lamp post on Westley Lane for the SID machine to be mounted. Needs to have a site visit to assess if we need a new post**. Carry forward.**
	• **AP2** – TL To arrange meeting with Matthew Fox Highways to discuss **Carry forward**
	  • Trail of moving the 40mph speed limit out to Haverhill
	  • Speed survey
	  • Westley Road, excessive speeding results from the survey/bridle entrance, should this be a Highways/Police matter.
	  • Clearing of vegetation around signs and village gateways.
	• **AP3** - TL & CK to put an article together for the Bury Free Press. **Carry forward.**
	• ~~AP4~~ – NC The ditch is full at the end of the village nearest Haverhill. This is the landowner's responsibility – **Case closed. The ditch is doing its job as per highways.**
	• **AP4** - NC to get quotes for new white entrance gates to the village. **Received, now following up along with quote for fitting. In progress.**
	• **AP5** – TL & CK Speed on The Street – Resident complained, KS replied however we feel that it needs more clarification. List of 5 things that we really want done regarding speeding. How do we get the cyclists and pedestrians away from the road. **Carry forward.**
	• ~~AP7~~ – NC Complaint about dead tree near pond – No one has claimed responsibility. E-mail to Sheridens to find out the owner. **Work has been ordered via Havebury.**
	• ~~AP8~~ – NC To action the mole quote. **Done**
	• ~~AP9~~ – NC To open a savings account for the reserve monies. **Done**
	• ~~AP10~~ – NC To work through the audit action plan and report back on a monthly basis. **Done**
	• **AP6** – RB To follow up on the Thermal imaging survey. **January Rob to champion**
	• **AP7** – RB To attend the Sustainable building conference **Rob Attended.**
	• **AP8** – RW To contact Proscape to obtain a quote for maintain works on the Play area. **Booked for 23/10**

	• ~~AP14~~ – NC The bin will need to be repainted at the cost of the community. Quote accepted, and contact made to book in works. **Bin will be changed in the next few weeks.**
5.	**Reports** • County Councillor's Report (KS) - None • Community Council Report (EB) – Seen as read RW – will support the coffee morning for the community. 1st Thursday every month, volunteers are needed. • Borough Councillor Report (KS) - None • Tree Report (JF) – Seen as read • Chairman's Report (CK) – Seen as read

6.	**Updates**
	• SIDs & Speed Survey (PC)
	  • TL send some statistics round via e-mail. In the report there was some very high speeding numbers on Westley Lane.
	  • They will only take action if there are accidents and complaints on these roads.
	• Neighbourhood Plan (PC) - Exception site
	  • Exception site – the ways it may happen. In the discussion it has highlighted the need for social housing in the village. PC suggested that the Cllr's ensure that they know how an exception site works. **AP9 –** ALL Read up on the exception sites.
	  • Resident survey – This is being compiled by the NHP committee. The question will ask what people what in the village & what they fell works in the village.
	• Play area (RW)
	  • Meeting with GLM group to assess the work needed in the Play area on 23/10/24. This will reflect the report we received from the council. **AP8 -** RW
	  • A budget needs to be set so we can get the immediate work done. £1000 for the high-risk items - all agreed.

7.	**Planning Applications** • **DC/23/1744/FUL -** Planning For Application to discharge condition 6 (bat license) of application - 2 Place Farm Drive Whepstead Road Horringer Suffolk IP29 5PU – No objection.
8.	**Finances** • Payment schedule and invoices to be paid' – Approved. • Any invoices received after the agenda had gone out – Approved. • Approve NC hours – Approved. • To accept the amendment to the Standing orders 18av and 18c changes to the procurement thresholds – All agreed • To review the financial risks and agree the insurance is appropriate for the risk – All agreed. • Precept 25/26 – NC to do the grant application forms and circulate. • To accept the updated Fixed Assets list (CK) – **All agreed**
9.	**Audit** • Update on the action plan from the audit. – NC Updated the Cllr's, all agreed we are on track. • Adopt policies on Meeting attendance, Risk Management, Reserves. – Adopted. **AP10 –** NC To be added to website. We agreed to omitting the reference to CIL in the Reserves policy.
10.	**Environmental – Rob Brooks** • Thermal Imaging Survey – RB to book survey. **AP6** – RB • Sustainable building (passive house) conference – RB to write up the notes. **AP7** – RB
11.	**Correspondence**

	• Discuss repainting of the grey bin - **Done** • Resident e-mail re speeding in the village – **AP11 –** PC **to draft a reply.** • Village gateways – **AP4 –** NC Full quote has been sent to Cllr's to be agreed at next meeting. • Horringer volunteer group – **AP12 –** NC **Full training from Highways to enable them to be covered via our insurance. Including a litter pick. Ask MF for info.** • Ickworth Park Primary School joining a Trust. - **Noted**
12.	**Councillor reports for future items on the agenda**
13.	Date of next scheduled meeting to be confirmed as 18th November 2024 Closed meeting 8:35pm.

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.