HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Parish Council Meeting on Monday, 16th September 2024
In Horringer Community Centre small meeting room at 7.30pm
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors present: Colin Knight (Chair), Peter Crofts, Ian Frost, Sarah Levett, Ruth Walker, Rob Brooks, Tom Lewis

Also present: Nicola Calder (Administrator)

1.	**Record Councillors' Apologies for absence – Karen Soons (Holiday)**
2.	**Declarations of Interest –** • Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. **S Levett (Applicant) & N Calder (Neighbour) – Planning application, Well Cottage.** • To receive notification of gifts of hospitality exceeding £50.00. - **None** • To note the determination of requests for dispensation. - **None**
3.	**To consider the Approval of the Minutes of the Last Meeting – 15th July 2024 & 17th June.** *(Paper copies to be signed off by the Chairman for the file)* Approval of the minutes was given by those present; CK signed the paper copy of the minutes alongside PC

4.	**Review Action Points from the last meeting**
	• **AP1** – TL to locate a suitable lamp post on Westley Lane for the SID machine to be mounted. Needs to have a site visit to assess if we need a new post**. Carry forward.**
	• **AP2** – TL To arrange meeting with Matthew Fox Highways to discuss
	  • Trial of moving the 40mph speed limit out to Haverhill
	  • Speed survey
	  • Westley Road, excessive speeding results from the survey/bridleway entrance, should this be a Highways/Police matter.
	  • Clearing of vegetation around signs and village gateways.
	• **AP3** - TL & CK to put an article together for the Bury Free Press. **Carry forward.**
	• **AP4** – RW The ditch is full at the end of the village nearest Haverhill. This is the landowner's responsibility – **Letter to be written to landowner.**
	• ~~AP5~~ - TL to arrange a site meeting with Matthew Fox from Highways to discuss. Added to **AP2**.
	• **AP5** - NC to get quotes for new white entrance gates to the village. **Received, now following up along with quote for fitting.**
	• **AP6** – TL & CK Speed on The Street – Resident complained, KS replied however we feel that it needs more clarification. List of 5 things that we really want done regarding speeding. How do we get the cyclists and pedestrians away from the road. **Carry forward.**

	• ~~AP8~~ – NC Community Centre Business rates – Agreed to pay the arrears as the previous clerk hasn't forwarded the e-mail on. Further information has been presented and there is a rebate so we will wait to confirm the final amount. **Remove from agenda.** • ~~AP9~~ – RW Play area update – The report highlighted several low-risk issues with the play area. A review of the area is required, and a list compiled of what needs to be completed. **Carry forward.** McGregors have trimmed the vegetation around the play area and will continue to maintain it over the summer. - **Done** • **AP7** – NC Complaint about dead tree near pond – E-mail Sheriden's to locate owner. • ~~AP11~~ – NC Gov.uk E-mail address set up – All set up. New e-mails needed for S Levett & R Brooks - Done. • ~~AP12~~ – NC To consider the action points from the audit – action plan has been put in place and we have started working through it. - Done • ~~AP13~~ – NC Contact WSC. ~~AP14 – CK~~ Add to facebook & report to police. New bin – One at the bottom of Hornbeam has been painted grey unbeknown to the Parish Council. This has been reported to the police as this is vandalism. The bin will need to be replaced at the cost of the community. – Done, quote received to be discussed in Sept meeting. • ~~AP15~~ - NC Footpaths – From 6 Bells to Sharpes Lane is very dangerous and the vegetation is over the path. T Wells to be contacted to ask if they could help us complete the work. - Done • ~~AP16~~ – IF There is a need for there to be a footpath warden. Ask J Frost if she would like to step up. **Remove from agenda.** • ~~AP17~~ – CK 2 members of the village saw a Stephens bus travelling at 41mph on The Street. This has been reported to the company and they have dealt with it in house. This has been reported to the police. Add to facebook & report to police. - Done • ~~AP18~~ – NC Overgrown hedges in Holly Close, back of Six Bells, foot path to the play area, footpath to College Close and Middle of Meadow Drive. Write to residents. - Done
5.	**Reports** • County Councillor's Report (KS) – Seen as Read. • Community Council Report (EB) – Seen as Read. • Borough Councillor Report (KS) – Seen as Read. • Tree Report (JF) - no report. • Chairman's Report (CK) – Seen as Read.
6.	**Updates** SIDs & Speed Survey (TL) • TVAS (speed camera) are placed in the village by the council. We have been informed by a council member we will no longer be eligible to have them located in the village due to the village owning a Speed Indicator Device. Can we ask for data from it? • SID has been moved to Sharpes Lane – near the bus stop for the next month. • Westley Road traffic survey results – Matthew Fox was shocked by the speeds and suggested that we put the SID on Westley Road, due to there be no suitable pole to attach it to we have not yet manged to action this. Due to the high numbers, 300-400 vehicles going over 40 mph should this be a Highways & Police issue. **AP2** - TL – to discuss with Matthew Fox.

	Neighbourhood Plan (PC) • Consultation meeting was well attended. Lots of information back from the residents, the biggest issue from the residents was speeding/traffic. • Brad Young & Peter Crofts attended a Good Neighbour Scheme event to discuss the Neighbourhood Plan with the GNS members. • The committee had a meeting with Boyd Nicholas (Planning Officer West Suffolk Council) to discuss the site for development at Chevington Rd. The Neighbourhood Plan would have an input to the access, layout, social housing type of the site. The committee are looking at requesting an exception site, on the boundary of the housing area. We would then be able to nominate Horringer residents for the houses. Landowners of Horringer would be approached to give them the option to sell their land for social housing. • Financial – It's a possibility that all the costs of the Neighbourhood Plan will be covered by grants.
7.	**Planning Applications** DC/24/0932/LB - **Sir John Herveys Summerhouse Ickworth Park Horringer** - Application for listed building consent - a. repair of external cellar staircase and replacement fence; b. internal plaster repairs; c. repair and replacement of flooring grilles; d. external brickwork repairs; e. roofing repairs - National Trust – **No Comment** DC/24/0970/TPO - **12 Annexe Sharps Green Horringer Suffolk IP29 5PP** - TPO 312(2001) tree preservation order - one Silver birch (T95 on order and T1 on plan) overall crown reduce by four Metres - Nicola Tungate - **No Comment** DC/24/1238/TCA - **Well Cottage The Street Horringer Suffolk -** Trees in a conservation area notification - two conifer (T1 and T2 on plan) and one Apple (T3 on plan) fell – Mark Levett – **No Comment**
8.	**Finances** • Payment schedule and invoices to be paid' – All agreed. • Any invoices received after the agenda had gone out - None • Approve NC hours - All agreed. • Update on Gov.uk E-mail address set up – Completed, remove from agenda. • Mole contract for The Green - 2 quotes recieved, Agreed AS Pest Control the best one. – **AP8** - NC • To receive quotes for insurance, due November 2024 - We are on a 3 year fixed LTU which expires in November 2025. – No action. • To agree the fixed asset list 2024-25 – All agreed. • Saving account for reserve monies – notice account 32 days £30k – All agreed – **AP9** - NC to action. • Business rates Community Centre update – All monies refunded except for the admin fee £90. Awaiting JF to confirm if we need to pay this.
9.	**Audit** • To consider the action plan from the audit – **AP10** – NC To work through the audit action plan and report back on a monthly basis. • To review the AGAR action points – no action points. • To consider Section 3 of the AGAR – External Auditor's Report and Certificate 2023/24 – All accepted.
10.	**Environmental – Rob Brooks** • Thermal Imaging Survey – Suffolk County Council lend out equipment to complete the Thermal Imaging Survey. We then have to ask the residents if they would like to take part. **AP11** – RB To follow up.

	• Sustainable building (passive house) conference – This is a very high standard of eco friendly housing, low energy usage. **AP12** – RB To attend.
11.	**Correspondence** • Play area update – We need to contact Proscape to complete the following maintenance ASAP – Warning sign on football goals (H&S), replace net, basket swing needs raising, hole needs infilling, links on swings needs to have 2 complete links to BS standards (child swing & baby swing), gap on gate is small so fingers can be trapped, caps replaced, trip hazards, mats pinned down. – **AP13** - RW to arrange meeting. • Resident e-mail re lights at The 6 Bells – CDK sent e-mail to resident. • Bus stop signs on the SID poles – No issues. • Thank you to Trevor Wells for Clearing the Footpath – Sent e-mail of Thanks. • Discuss repainting of the grey bin – Agreed to repaint as it was. **AP14** - NC to arrange.
12.	**Councillor reports for future items on the agenda**
13.	Date of next scheduled meeting to be confirmed as 21st October 2024

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.