HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Parish Council Meeting on Monday, 15th July 2024
In Horringer Community Centre small meeting room at 7.30pm
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors present: Colin Knight (Chair), Peter Crofts, Ian Frost

Also present: Nicola Calder (Administrator) Sarah Levett, Brad Young & Rob Brooks (Members of the Public)

1.	**Record Councillors' Apologies for absence –** Ruth Walker (Holiday), Tom Lewis (Work) • To receive apologies of absence –verified apologies of absence were received from Cllr. Walker & Cllr. Lewis. • Council consented to accept the apologies so submitted.
2.	**Declarations of Interest –** • Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. • To receive notification of gifts of hospitality exceeding £50.00. • To note the determination of requests for dispensation. • There were no disclosable pecuniary interests; other registerable and non-registerable interests submitted and no notifications of gifts of hospitality. No requests for dispensation were reported.
3.	**To consider the Approval of the Minutes of the Last Meeting – 17th June 2024** *(Paper copies to be signed off by the Chairman for the file)* Approval of the minutes was given by those present; CK signed the paper copy of the minutes as no one present that attended the meeting it was carried forward to September.
4.	**Review Action Points from the last meeting** • AP1 – TL to locate a suitable lamp post on Westley Lane for the SID machine to be mounted. Needs to have a site visit to assess if we need a new post. Carry forward. • AP2 – RW agreed to contact residents and discuss moving the 40mph speed limit. Proposed to conduct a trial of this and measure with the SID to gather evidence. A survey to be done. • AP3 - TL & CK to put an article together for the Bury Free Press. Carry forward. • Duck signs, The street, Horringer NC & RW to approve positions for the signs. **Done** • Phone box on Meadow Drive, needs painting. Contacted Painter and awaiting quote. – Done. **Booked for September.** • Do WSC do litter picking on a contract? NC to investigate. West Suffolk Council do not do a litter picking contract it is something we have to arrange inside the parish council. **Not needed at present.**

	• Highways - the ditch is full at the end of the village nearest Haverhill. AP4 - TL – Matthew Fox contacted, this is not Highways and the landowner would need to be contacted. RW to contact landowner. – Carry forward • Litter picking in the village, is this something that can be arranged? **Decided it is not needed as we have replaced the bins.** • GDPR rules – Careful who's e-mails we send on to other people. **Complete, on website.** • Complaints procedure. One has been circulated for discussion at the next meeting. **Complete, on website.** • AP5 - TL to arrange a site meeting with Matthew Fox from Highways to discuss. – Carry forward. • AP6 - NC to get quotes for new white entrance gates to the village. – Received • Fixed asset policy needs to be read and confirmed. **Completed, on website.** • Applications for new Councillors – 2 applications for Cllr's. To invite them both to the July meeting. **Done.** • Speed on The Street – Resident complained, KS replied however we feel that it needs more clarification. AP7 - List of 5 things that we really want done regarding speeding. How do we get the cyclists and pedestrians away from the road. Carry forward. • Community Centre Business rates – Agreed to pay the arrears as the previous clerk hasn't forwarded the e-mail on. AP8 – NC. Carry forward. • Play area update – The report highlighted several low risk issues with the play area. AP9 - RW – to complete a review of the area and compile a list of what needs to be completed. – Carry forward. • Complaint about dead tree near pond – Lord Bristol owns the land AP10 - NC to contact. – write to High Gables to see if they own it.
5.	**Reports** • County Councillor's Report (KS) – Seen as read. • Community Council Report (EB) – Seen as read. • Borough Councillor Report (KS) – Seen as read. • Tree Report (JF) – No report. • Chairman's Report (CK) – Seen as read.
6.	**Updates** SIDs & Speed Survey (TL) - The SID is currently at the Sharpes Lane site. I have contacted Jon Shaw at highways re a post on Westley Lane. He informed me that if we have a SID we should not be on the TVAS rota. This is the first we have heard about it and he didn't mention this when we applied to have the poles put in prior to buying the SID in the first place. He has given me a pro forma to complete for the Westley site.

	Neighbourhood Plan (PC) – Consultation evening held on 9th July approx. 70 people attended. It was very well received and the residents where pleased that we are putting this together. We published the Housing Needs Survey to the residents and residents can now read it and see what the housing need is in Horringer. We have been invited to a meeting with West Suffolk Council to discuss the housing needs and we are now looking for an exception site.
7.	**Planning Applications** None received.
8.	**Finances** • Payment schedule and invoices to be paid' - Done • Any invoices received after the agenda had gone out - Done • Approve NC hours - Done • Gov.uk E-mail address set up – All set up. New e-mails needed for S Levett & R Brooks. AP11 – NC.
9.	**Audit** • To consider the action points from the audit – action plan has been put in place AP12 - NC to work through it. • To review the effectiveness of the internal audit – audit reviewed, and internal audit has been effective. All agreed.
10.	**Correspondence** • New bin – One at the bottom of Hornbeam has been painted grey unbeknown to the Parish Council. This has been reported to the police as this is vandalism. The bin will need to be replaced at the cost of the community. AP13 - NC to contact WSC. AP14 - CK to put on facebook. • Applications for new Councillors – Both accepted. • Mole hills on The Green - Mc Gregor are dealing with. • Play area update – We are looking to update the area, and AP9 - RW will investigate. McGregors have trimmed the vegetation around the play area, and will continue to maintain it over the summer. • Footpaths – From 6 Bells to Sharpes Lane is very dangerous and the vegetation is over the path. AP15 - NC to contact T Wells to ask if would like to do it? There is a need for there to be a footpath warden. AP16 – IF To ask J Frost if she would like to step up. • 2 members of the village saw a Stephensons bus travelling at 41mph on The Street. This has been reported to the company and they have dealt with it in house. This has been reported to the police. AP17 - CK to put on facebook. • Overgrown hedges in Holly Close, back of Six Bells, foot path to the play area, footpath to College Close and Middle of Meadow Drive. AP18 - NC – To write to residents.

11.	**Councillor reports for future items on the agenda**
12.	Date of next scheduled meeting to be confirmed as 16th September 2024 Meeting closed at 20:45

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.