HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Parish Council Meeting on Monday, 17th June 2024
In Horringer Community Centre small meeting room at 7.30pm
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors present: Colin Knight (Chair), Ruth Walker, Tom Lewis

Also present: Nicola Calder (Administrator)

1.	**Record Councillors' Apologies for absence –** Peter Crofts, Ian Frost, Karen Soons	7.45
2.	**Declarations of Interest –** • Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. • To receive notification of gifts of hospitality exceeding £50.00. • To note the determination of requests for dispensation. • There were no disclosable pecuniary interests; other registerable and non-registerable interests submitted and no notifications of gifts of hospitality. No requests for dispensation were reported.	7.50
3.	**To agree and sign minutes from meeting 20.05.2024** *(Paper copies to be signed off by the Chairman for the file)* Approval of the minutes was given by those present; CK signed the paper copy of the minutes seconded by RW.	7.55
4.	• Review Action Points from the last meeting • **AP1 – TL** to locate a suitable lamp post on Westley Lane for the SID machine to be mounted. Needs to have a site visit to assess if we need a new post. Carry forward. • **AP2 – RW** agreed to contact residents and discuss moving the 40mph speed limit. Proposed to conduct a trail of this and measure with the SID to gather evidence. • **AP3 - TL & CK** to put an article together for the Bury Free Press. Carry forward. • Duck signs, The street, Horringer – **AP4** - NC & RW to approve positions for the signs. Carry forward. • Phone box on Meadow Drive, needs painting – **AP5** – Contacted Painter and awaiting quote. • Do WSC do litter picking on a contract? **AP6 - NC to investigate**. West Suffolk Council do not do a litter picking contract it is something we have to arrange inside the parish council. • Highways - the ditch is full at the end of the village nearest Haverhill**. AP7 – Matthew Fox contacted**, this is not Highways and the landowner would need to be contacted. RW to contact landowner. – **Carry forward** • Litter picking in the village, is this something that can be arranged? **AP8 - CK** to reply to the resident.	8.00

	• Weed Killer use in the village – McGregors and WSC say they are not using this. **AP9 –** Matthew Fox confirmed it was Highways. **CK** to post on facebook. • GDPR rules – Careful who's e-mails we send on to other people. **AP10 - NC** to check policy carry forward. • Complaints procedure – **AP11 - NC** to contact SALC for one. – One has been circulated for discussion at the next meeting. Carry forward. • Signs for speeding Hawthorne Drive **AP12** – Suggestions and cost received from Highways, **NC & CK** to send e-mail to resident.	
5.	• **County Councillor's Report (KS) -** Report received in advance and taken as read. • **Community Council Report (EB) -** Report received in advance and taken as read. • **Borough Councillor Report (KS) -** Report received in advance and taken as read. • **Tree Report (JF) -** Report received in advance and taken as read. • **Chairman's Report (CK) -** Report received in advance and taken as read.	8.10
6.	**Updates** **SIDs & Speed Survey (TL)** • SID is at the low-way site and will remain there for a few weeks. • Speed survey results have been received. Out of the 3 sites Westley lane both ways showed high noncompliance to speeding along with vehicles entering the village from Haverhill. • **AP13 - TL** to arrange a site meeting with Matthew Fox from Highways to discuss. • **AP14 - NC** to get quotes for new white entrance gates to the village. **Neighbourhood Plan (NC)** • **AP15 - NC** – contact Lord Bristol about the NHP meeting.	8.25
7.	**Planning Applications** • DC/24/0737/TCA - St Leonards Church The Street Horringer Suffolk. - Trees in a conservation area notification - a. one Conifer (T1 on plan) - fell b. one Conifer (T2 on plan) - remove two large stems growing into overhead cables. – **No comment.**	8.40
8.	**Finances** • **Payment schedule and invoices to be paid' -** Done • **Any invoices received after the agenda had gone out -** None • **Approve NC hours –** Done. • **Gov.uk E-mail address set up –** E-mail set up.	8.45
9.	**Audit** • Fixed asset policy needs to be read and confirmed. **AP16** • Waiting for the rest of the information back from SALC.	9.20
10.	**Correspondence** • **Signs for speeding Hawthorne Drive –** E-mail sent to resident. • **New bins –** E-mail sent to resident.	9.25

	• **Applications for new Councillors –** 2 applications for Cllr's **AP17** **NC –** to invite them both to the July meeting. • **Speed on The Street –** Resident complained, KS replied however we feel that it needs more clarification. **AP18** - List of 5 things that we really want done regarding speeding. How do we get the cyclists and pedestrians away from the road. • **Community Centre Business rates –** Agreed to pay the arrears as the previous clerk hasn't forwarded the e-mail on. **AP19** – NC to pay Community council. • **Play area update –** The report highlighted several low risk issues with the play area. **AP20** - RW – to complete a review of the area and compile a list of what needs to be completed. • **Complaint about dead tree near pond –** Lord Bristol owns the land AP21 - NC to contact. • **Allotments –** E-mail sent to resident.	
11.	**Councillor reports for future items on the agenda -** None	9.30
12.	**Date of next scheduled meeting to be confirmed as 15th July 2024** • RW & TL apologies • **NC –** Contact Cllr's to see if they can attend.	9.40

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.